

## **Terms and Conditions**

Event Creation Network LTD a Limited Company formed under English company law and registered in the UK no. 08817071 and is organising the conference. Cancellations received 30 days prior to the start of the event will be eligible for a refund less £100 administration fee, after this point no refund will be given. Cancellations must be made in writing; if you are unable to attend you may nominate a colleague to attend in your place at no additional cost.

Receipt of this registration form, inclusive or exclusive of payment constitutes formal agreement to attend and acceptance of the terms and conditions stated.

All outstanding fees must be paid within our standard payment period of 7 days. Any outstanding invoices will remain valid should cancellation of attendance be received outside of the aforementioned cancellation period. Event Creation Network Ltd reserves the right to alter or cancel the speakers or program. Event Creation Network reserve the right to refuse admission. We would like to keep you informed of other Event Creation Networks products and services. This will be carried out in accordance with the Data Protection Act. Please write to the Head of Marketing, Events Creation Network at the address below if you specifically do not want to receive this information.

Event Creation Network Ltd, Shillingford, Hadlow Park, Hadlow Kent, TN11 0HX, Great Britain.

Event Creation Network will not accept liability for any individual transport delays and in such circumstances the normal cancellation restrictions apply.